



VALUE ADDED TAX: AWARENESS & PLANNING

ONLINE COURSE

SYLLABUS

MODULE	TAKEAWAYS	EXERCISES
Module 1 Introduction to VAT	<ul style="list-style-type: none">• Discover the meaning of VAT output and VAT input;• Learn how to accurately apply the relevant VAT rates;• Learn how to perform basic VAT bookkeeping.	<ul style="list-style-type: none">• Quiz 1• VAT bookkeeping exercises• Case Study
Module 2 VAT Registration	<ul style="list-style-type: none">• Investigate the different methods of VAT registration;• Learn how to complete VAT registration applications.	<ul style="list-style-type: none">• Quiz 2• VAT applications overview• Case Study
Module 3 VAT Planning	<ul style="list-style-type: none">• Discover business structures and the VAT consequences of intercompany transactions;• Learn how to ensure compliance with the VAT legislation.	<ul style="list-style-type: none">• Quiz 3• Case Studies
Module 4 International VAT matters	<ul style="list-style-type: none">• Cover the fundamentals of VAT matters for goods and services sold within & outside the EU.• Discover VAT & VIES forms on importation;• Learn reverse charge mechanism.	<ul style="list-style-type: none">• Quiz 4• Case Studies
Module 5 VAT Returns	Learn how to prepare and complete quarterly VAT return forms, complete VAT refund forms and compliance matters.	<ul style="list-style-type: none">• Quiz 5• Case Studies